

CEDAR CROSSING CONDOMINIUM ASSOCIATION (CCCOA)

Board of Directors Meeting
DRAFT Minutes
March 19, 2009

Board Members

Fred Praissman (FP) <i>excused</i>	President
James Farr (JR)	Vice President
Susan Carroll Palmer, (SP)	Secretary
Don Quick (DQ)	Treasurer
Joan Gorman (JG)	Director-at-Large

Management Staff - United Properties Associates

Elvis Benford (EB) <i>excused</i>	Association Manager
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Committee Chairs

Carol Praissman (CP)	Chair – Architectural Review Committee
Carol Praissman (CP)	Chair – Beautification Committee
Don Quick (DQ)	Chair – Budget Committee
Vacant	Chair – Communication Committee/Newsletter
Julie Jackson (JJ)	Chair – Neighborhood Watch Committee
Virginia Meehan (VM)	Chair – Pool Committee
Joyce Tapley (JT)	Chair – Social Committee

Guests

1. Virginia Meehan (VM), 709 WW
2. Carol Praissman (CP), 408 WW
3. Officer VM Simpkins (OS), Chesapeake Police Department, Crime Prevention Unit
4. Patricia Higazi (PH), 711 WW
5. Julie Jackson (JJ), 509 CC
6. Joyce Tapley (JT), 520 WW
7. Lamar Morton (LM), 1108 LED
8. Mary Natiello, 516 WW

I. Call to Order

JF welcomed everybody and called the meeting to order. Notice of meeting was provided.

II. Establishment of a Quorum

It was confirmed a quorum was present.

III. Home Owner's Forum

A. VM expressed that she doesn't personally like seasonal flags to be hung in the community and that she would like the BOD to only allow the American flag and maybe the military flags. The BOD thanked her for her opinion.

The Homeowners Forum took a break to allow OS to take the floor next so she could report to the assembly and then leave. OS is the police representative for the Neighborhood Watch Program. OS provided handouts and explained the basics of the Neighborhood Watch program. JJ will be the Cedar Crossing representative for the program and will contact OS for follow-up. CP provided a flyer of an upcoming fundraiser for the Arts to OS to hang in their staff room.

B. CP reminded everyone of the upcoming fundraiser for the Arts.

CP reported that the first community gardening day did not have a large turnout and they are looking for additional volunteers. JT suggested putting up a reminder notice on the sandwich board at the entry to the community. Although the official community gardening is scheduled for one hour starting 9:00-10:00AM on the first Saturday of each month. However, if that day or time is not convenient the community is always welcome and encouraged to work in the butterfly garden behind the pool at any time. CP has offered to identify the flowers in the garden so they won't be pulled accidentally.

CP has not received any interest on the "New Resident Welcome to the Neighborhood Potluck." If she doesn't hear from anyone the event will be cancelled.

C. LM wanted to remind residents that the life span of a water heater is 8 years and that the homes in this development were built over 8 years ago.

D. JJ reported that she has a big crack in her driveway and the wax myrtles in her front yard need to be removed. JF recommended she contact EB directly and he will make arrangements as needed.

E. MN wants to use the clubhouse for a scrapbooking group on a monthly basis. JF informed MN that this item will be placed under new business on the agenda

F. JG reported an asphalt drainage washout problem in the visitors parking area in the 700 block of WW. JF reported that EB will check it out and address the issue as needed.

G. SP reminded everyone that we are collecting e-mail addresses and to provide them to EB if they hadn't already.

IV. Approval of Minutes

The minutes from the February 19, 2009 meeting were unanimously approved as written and submitted.

V. Treasurer's Report

A. It was unanimously approved to accept the treasurer's report as submitted subject to an audit.

VI. Committee/Officer Liaison Reports

A. Architectural Review Committee

1. The Architectural Review Committee recommends approval for the request by 711 WW to put up a deck. This item was put under new business for a vote.

B. Beautification Committee

1. The Beautification Committee recommends approval for the request by 509 CC to remove the wax myrtles in the front yard. This item was put under new business for a vote.
2. The Beautification Committee reported that 508 and 510 have been sprayed once already and the landscaper will spray again as needed.

C. Budget Committee

1. The report submitted by DQ was unanimously approved as submitted.

D. Communication Committee

1. Newsletter

With WM out on deployment we are looking for a volunteer to write the newsletter in his absence.

Topics to be included in the next newsletter:

- a. Butterfly/Hummingbird Garden update
- b. New Residents Welcome to the Neighborhood Potluck update
- c. Water-heater life span
- d. We are collecting e-mail addresses for homeowners so we can better communicate. Please provide e-mail addresses to EB.
- e. Neighborhood Watch Committee being reactivated contact JJ to participate or for more information.
- f. The date for the community garage sale is scheduled for the first Saturday in May, May 2, 2009 with a rain date set for the third Saturday of the month, May 16, 2009.
- g. We are looking for a volunteer to write the newsletter.
- h. Remind everyone to periodically check their toilet tanks for leaks.
- i. Need for Nominations Committee.

E. Neighborhood Watch Committee

1. JJ has accepted the position of chair for the Neighborhood Watch Committee. She will be following up with OS and working on the requirement criteria to re-start the this program in our community

F. Pool Committee

1. No business/report provided at this time.

G. Social Committee

1. The Social Committee will be doing a Spring event at the park; date and event to be determined.

VII. New Business

- A. The Architectural Review Committee recommends approval for the request by 711 WW to put up a deck. This request was unanimously approved.

- B. The Beautification Committee recommends approval for the request by 509 CC to remove the wax myrtles in the front yard. This request was unanimously approved. EB will check with the landscaping on how they plan to extract them.

- C. MN requested to use the clubhouse for a scrapbooking group all day Saturday once a month and to reserve the dates one year in advance, which was then modified to 3 months in advance. The BOD agreed to let MN reserve the clubhouse on April 18 as a pilot test to see if an all day rental affects the community use of the pool or clubhouse. At this time the BOD has agreed to a month by month rental. They have identified summer rental as a potential issue that they will explore more thoroughly before they make a final decision.

- D. JF presented the information on the volunteer insurance coverage for EB. This proposal was unanimously approved. For additional information see the contract on file.

- E. It was agreed that there is a need to identify a Nominations Committee.

VIII. Meeting Adjourned

Next Board Meeting – Thursday, April 23, 2009
Third Thursday, monthly, 7:00-9:00 p.m.

Respectfully Submitted, Susan Palmer, Secretary